



Morwenstow Parish Council Draft Minutes of the Monthly Parish Council Meeting

held on
Wednesday 19th October 2022 at the Community Centre at 7:30pm.

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| 1. | To note attendance: Cllrs. J Hobbs (Chair), J Phipps (Vice-Chair), N Steer, G Worden, J Payne, S. Tilbey, C. Myers, R. Savage and the Clerk – S Rosser. |
| 2. | To receive apologies for absence: Cllrs. K Boundy & K Jones. |
| 3. | The previously circulated minutes of the Monthly Parish Council meeting held on 28 th September 2022 were approved and signed by the Chairman. |
| 4. | Matters arising from the minutes and updates: all addressed below – for information only. |
| 5. | Disclosures: Declarations of interests were from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. These were: Cllr. J Payne for PA22/08773 & PA22/08956 as employee of the agent. |
| 6. | Dispensations: No requests from Members for dispensations were received. |
| 7. | Public Participation: No members of the public were in attendance. |
| 8. | <p>To receive a report from our Cornwall Councillor: Shorne Tilbey.</p> <p>Attended the Bude Area Community Network meeting on Monday evening – did not feel that it was very well attended. There was an interesting presentation on 'emergency planning' which is felt to be beneficial to the parishes. An issue had been raised there with the buses that go to Exeter – this is out of the remit of the County Council though. Overview and Scrutiny Committees have been quiet with a few presentations – more information will be able to be shared in the coming months. Devon & Cornwall Police are effectively in 'special measures' this is because the status quo with number of officers has been maintained and not increased. Drink spiking has been noticed to be on the rise, which is then followed by electronics theft. Reporting of incidents is to be encouraged.</p> <p>Along with fellow County Councillors – Nicky Chopak and Peter La Broy, we will be working with Budehaven for their careers events.</p> |
| 9. | <p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none">a) Parish hedges – Oliver Jones further update since meeting, letters have gone out to some offending land owners, one hedge has been trimmed back since so far. The grips have also been cleared out to Crimp by Cornwall Council.b) To note completed tree log – <i>checked and signed by the Clerk, no issues.</i>c) To note completed playpark log – <i>checked and signed by the Clerk, no issues and further check sheet requested.</i>d) To note completed overall grounds log – <i>checked and signed by the Clerk, no issues other than already identified.</i>e) To discuss quotes obtained for noticeboard repairs/improvements – the firming up has been carried out by Cllr. Steer. Prices obtained from one firm for replacement (4x44 – wall mounted £400, 8x44 post mounted £650). Second option is to have PSJ tailor each one as needed with steel sockets concreted in, galvanised posts to mount the notice board to, with the cork boarding as previously discussed. Resolved: Aim to revamp two noticeboards per financial year starting with the two in worst condition – being Crosstown followed by Shop.f) Parish Greens – the no parking sign from Crosstown Green was traced to Cllr. Savage – this will be reinstated. If this is not successful the next stage will be to put notices on car windscreens to remind parishioners that the green is not for parking on overnight. Gooseham green is unregistered, despite always having been know as Parish land. Steps are being taken to register this land, <u>simply to protect it.</u> Resolved for the Solicitor to formalise this in due course and Cllr. Savage to speak with Gooseham residents, who have expressed concern.g) Look out point – <i>thoughts were given from Paul Holden at Cornish Buildings at Risk project: following his advice it would be best left alone as more harm than good could come from applying for any listed status. C.Cllr. Tilbey requested the email be forwarded to him.</i> Resolved that no further action be taken by Morwenstow Parish Council.h) Bus issue raised at last meeting re: Gooseham – Cllr. Worden investigated this, the Transport Co-ordinator discovered an anomaly on the route with one driver. This has now been rectified.i) Update on the Arbour - this has now been delivered. Discussion took place around whether to employ someone to erect and install this or for the Councillors to do this. Resolved for Cllrs. Savage & Hobbs to carry out the task.j) To consider candidates for Freeman of the Parish. Discussion took place around the continuation of this tradition started by former Councillor – Alan Rowland. Unanimously resolved to continue this. This is traditionally an annual event. As many nominations can be put forward as felt are required. This years nominations are: Ralph Carthew, Hilary Rogers, Alan Colwill, George Hobbs & Arthur Bryant. Nominees are to be invited to the Senior Citizens Lunch party on Tuesday 6th December. A scroll and gong will be awarded by the Head of Cornwall Council who has been invited by C.Cllr. Tilbey. Award to take place after the lunch - around 3pm. Clerk to liaise with the Hall Secretary. |

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| 10. | <p>Report of inaugural MUGA meeting from the Chair. The Morwenstow Football Club had thrown a curve ball on the project; with the idea that their pitch could be rotated to offer a different space to the MUGA area, than is currently proposed. While there could be advantages to this; it is currently only an idea, not yet ratified by the club and seeking funding for such a proposal would seriously delay the MUGA installation by several years. Cllr. Tilbey foresaw potential problems with obtaining planning permission with that area being closer to the nearby dwellings. Going forwards the survey is to be re-advertised with the onus on each person in a household to complete it - not just one per household. The Bude Hockey Club have withdrawn their support unless the pitch becomes a full match size pitch. This can not be accommodated on the existing land. The Club have offered funding avenues to explore.</p> <p>The next meeting will be at 7pm on Wednesday 16th November, before the Monthly meeting.</p> <p>Forward thinking consideration to the above: Electrical supply to potential MUGA, EV charging, tarmacing of carpark further are all things that would need tying in to any applications for funding.</p> |
| 11. | <p>Discuss Auditor appointments for:</p> <ul style="list-style-type: none"> ● Internal Audit – <i>Robert Larter as previous – cost to be obtained by Clerk.</i> ● Playpark Equipment – <i>RoSPA as previous – cost to be obtained by Clerk.</i> ● Aboroculture assessment – <i>due this coming year – cost to be obtained by Clerk.</i> |
| | <p>Training available to Councillors:</p> <ul style="list-style-type: none"> ● Requests to be received and actioned. <i>No new requests were received.</i> ● Feedback from Cllr. Myers recent training sessions 'an introduction to planning'. The course offered a very good insight to the basic principles. Planning Inspectorate is coming to County Level. Enforcements need to be reported. Cllr. Tilbey was asked how many planning officers there are in our area at present and the level is thought to be no more than 6 officers. He also reported that enforcement actions are very time consuming and often result in a retrospective application that will then be passed. |
| 12. | <p>Funding requests:</p> <ul style="list-style-type: none"> ● Senior Citizens Meal – request for £250, rough estimate based on £5 per head for 50 people. The Council discussed the request from the Community Centre Committee to help cover the costs. <i>The Council are happy to contribute</i> but would like to know if this is intended to be an annual contribution or one off. Annual consideration is acceptable for as long as the Senior Citizens Meal continues but a request will need to be made formally, as per the Council protocol. ● Rural transport meeting in Holsworthy – request for £500 per year for 3 years. Cornwall Council have been asked to help support the funding for this. Cllr. Desmonde resigned that day so a new Cllr will be appointed on 1st November. A further decision will be taken then. The Clerk had obtained data that 7 people have used the service in the Parish since April 2018 when they started collecting data. Overall in the ward area, 28 people in Morwenstow, Kilk & Stratton. Defer to the next meeting – Clerk to speak to Kilkhampton Clerk to gauge their feeling on the matter. |
| 13. | <ul style="list-style-type: none"> * Landscape Character Assessment Invitation - <i>Wednesday 26th October at 11am to 1.30pm – Trethorne Golf Club, Launceston</i> * NALC; Chief executive bulletin, star council awards * CALC; various * Top 15 buildings at risk * Oliver Jones – follow up from meeting actions – <i>covered above in item 9a</i> * Citizens Advice Cornwall – <i>Autumn Newsletter</i> * Cornwall Council; change of meeting date for strategic planning, Bude Area Community Network Panel Agenda and previous meeting minutes, Town & Parish Council Bulletins x 2, casework system training session – <i>clerk was unable to attend as they gave the wrong time!</i> Community Network Panel Review – <i>to be discussed at the next meeting.</i> * Rural Service Network & Rural Service Bulletins x 2 * Plantlife – fall into nature – dates passed * Bude Hockey Club – re Muga – had been interested but have since withdrawn plans to support * CIOS Good Growth response from Muga funding enquiry - <i>believe our project might be a fit for a delegated scheme which we will shortly be launching around Community Levelling Up – details should be available very soon</i> * Forest for Cornwall – <i>Autumn Newsletter</i> * Rachel Beadle – Shared prosperity fund – Scott Mann's secretary, encouraging funding bids * Senior Citizens Lunch funding request – covered above in item 12 * Volunteer Cornwall Newsletter * Kilkhampton Parish Council – Duckpool toilets response – more than happy to continue to contribute * Ocean Housing Group Annual Review – 2021/22, more of a newsletter and not an information request * Ground maintenance request – firm from North Tawton, a little way away for the Parish really * Bullguard (laptop security) has now become part of Norton Security, no change just a free upgrade * Kings Coronation date – <i>Saturday 6th May 2023, will need to consider this in the precept budget next month.</i> * Laptop quotations * PSJ Garden Services – quotation for 2023 trimming. It was noted that the Parish Council ought to build 15% into the precept next month to cover rising costs. |

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| 14. | <p>Finances & Admin:</p> <p>a) To confirm accounts spreadsheet with bank statements and agree payments due. <i>The following payments were due: Aquiss Broadband - £30.00, Parish Magazine Printing Hamlets x 80, £48.18, S. Francis CC toilets and maintenance - £334.81, PSJ Garden Services Repair to Community Centre fence £627.50, SWCP for 2022 £1,350.00 & LMP for 2022 £1529.00 (£3506.50), Morwenstow Community Centre room hire and storage £89.00. Total £4008.49. The spreadsheet and bank statements were checked and signed as totals agreeing by Cllrs. Worden & Tilbey. Invoices were checked by Cllr. Savage. Cheques were signed by Cllrs. Hobbs & Phipps.</i></p> <p>b) Laptop requirements: Quotes for new laptop. Two quotes had been sought. <i>Bude Computers quotation £449.99 inc VAT. Redsmart quotation £499.99 +VAT. Redsmart was a higher specification with a 2 year warranty. They were also offering Microsoft Office 365 for £34.00 instead of £259.99. Resolved to proceed with the Redsmart quotation.</i></p> <p>c) Office Computer – report from Cllr. Myers. The computer works and tries to get a Wi-Fi signal but fails. It is a basic system believed to have Windows 11, there is no port to hard wire a connection to the Wi-Fi. The Clerk is no longer using the printers so one could come to the office as there is currently no printing facility. Further investigation required.</p> |
| 15. | <p>Planning:</p> <p>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</p> <p>P1 PA22/08145 Works to trees subject to a TPO - T1, T3 and T2-T6 Morwenstow Methodist Church Shop Morwenstow Bude Cornwall EX23 9SL MPC Comments: <i>Morwenstow Parish Council endorse the work of Bruce Macfarlane; and urge that the planning officer takes his recommendation.</i></p> <p>P2 PA22/08376 Works to trees subject to a Tree Preservation Order (TPO), works include cut back beech tree Gwel An Mor Morwenstow Bude Cornwall EX23 9SJ MPC Comments: <i>Morwenstow Parish Council sympathise with the applicant, but recommend following the advice of the tree officer.</i></p> <p>P3 PA22/08773 Garden office, situated within the grounds east of the site. The Old Malt House Shop Morwenstow Bude Cornwall EX23 9SJ MPC Comments: <i>Morwenstow Parish Council feel that as long as the building is not in the root protection zone - it is acceptable. However, concerns are raised that this could become a residential unit; therefore request the inclusion of a condition to ensure that the building is ancillary to the main dwelling house.</i></p> <p>P4 PA22/08956 Listed Building Consent for Garden Office situated within the grounds east of the site The Old Malt House Shop Morwenstow Bude Cornwall EX23 9SJ MPC Comments: <i>Mirrored comments to the above application.</i></p> <p>P5 PA22/08914 Reserved Matters application for a new dwelling (details following outline consent PA20/07104 (Appeal Ref APP/D0840/W/21/3273620) dated 07/09/2021 Land West Of Shears Cottage Woodford Bude Cornwall EX23 9JD MPC Comments: <i>Morwenstow Parish Council are happy to support the application.</i></p> <p>P6 PA22/08865 Proposed V Mesh fencing for safeguarding purposes along with relocation of oil tank St Marks C Of E School Shop Morwenstow Bude Cornwall EX23 9PE MPC Comments: <i>Morwenstow Parish Council are happy to support the application.</i></p> <p>Any planning application received from Cornwall Council prior to the meeting.</p> <p>For information only: Cornwall Council Decision Approved/Withdrawn: PA22/06609 Replacement dwelling of existing mobile home with variation of condition 2 of decision PA20/03176 dated 20.08.2020 . The Lodge Woodlands Manor Farm Coombe Valley Bude Cornwall EX23 9HT – APPROVED WITH CONDITIONS. PA22/03314 Full application for the construction of five detached dwellings Land North Of The Nook Morwenna Road Shop Morwenstow Cornwall - REFUSED PA22/06725 Agricultural Field Access. Greenacres Road From Jamess Cross To Junction North East Of Crosstown Morwenstow Bude Cornwall EX23 9SP – APPROVED WITH CONDITIONS.</p> |
| 16. | <p>Date of next monthly meeting – Wednesday 16th November 2022.</p> |

The Chairman closed the meeting at 2143 with there being no further business.